

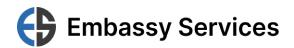
RTMC Drivers License Confirmation Letter Application Form

Version 1.3 6/9/24

Please Note: Embassy Services (Pty) Ltd is a private company and not a government department or High Court issuing body or specifically associated with the RTMC or DIRCO. We provide consulting, submission and collection services, and charge for our expertise and for successfully and quickly obtaining and legalising documents.

Instructions:

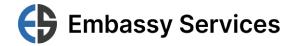
- Please email us at <u>support@embassyservices.co.za</u> or call or whatsapp us on +27 10 500 5320 if you need assistance with these forms.
- 2. Please fill out all of the pages of this form on your computer or with black pen.
- Sign, scan and email it to us at support@embassyservices.co.za, along with a copy of your SA ID and Driver's License (optional but helpful). If you are not a South African citizen, additional documents will be required (Traffic Register Number certificate, DHA visa verification letter and copy of foreign passport). Contact us for more details.
- 4. We will check the form and confirm receipt and send you an invoice.
- 5. Once we receive payment we will submit your application to the RTMC the next day and confirm submission with you.
- 6. We follow up and ensure that everything is being processed and once the RTMC has completed the process we collect it the following business day.
- 7. We send you a high resolution scan of the letter to ensure that all the details are correct and for your peace of mind.
- 8. Once you have confirmed that all details are correct we send it for apostilling (if you have ordered that option), or courier it directly to you. Local courier takes 1 business day, worldwide courier takes 4-5 days.



Section 1: Your Details

Address

Name				
Email Address				
Mobile Number				
Address				
Town		State/Province		
Country		Postal Code		
Section 2: Delivery Address:		I would like to send my own courier (tick box)		
if different to the above address)				



Section 3: Order Details (Please see our website for current prices)

(please tick all that apply)



RTMC Driver's License Confirmation Letter

An RTMC (Road Traffic Management Corporation) driver's license confirmation letter is an official document that verifies that an individual has a valid driver's license.

The letter serves as proof that the applicant has a valid license and this will enable you to convert to a foreign driving license in your country of current residence.

What country is this intended for?

Note: Please note that the UK requires your current SA Driver's License to be valid in order to convert to a UK driver's license.

Section 4: Do you need an Apostille attached to this letter?

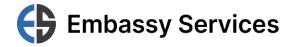


DIRCO Hague Convention Apostille

An apostille is a certificate that confirms the authenticity of a Driver's License Confirmation Letter.

This verifies that the document is legitimate and can be recognized in a foreign country that is a member of the Hague Apostille Convention

Note: Some countries require these letters to be apostilled, many do not. Please check with your local authority. We can also legalise letters for countries that are <u>not part of the Hague convention</u>, but there may be additional costs. Please enquire for more details.



Section 5: Filling out the RTMC form on the next page

- 1. Please do not remove our email address or phone numbers This is how we communicate with the RTMC and know when to collect your letter.
- 2. If you do not know any information you can leave it out.
- 3. Please sign the form with a black pen no electronic signatures.

CTC (RTMC) DL FORM

APPLICATION FOR DRIVING LICENCE CONFIRMATION



NOTE: This form must be submitted with copies of the Driving Licence and Identity Document

PARTICULARS OF APPLICANT				
Type of Identification: (Mark with X)	Traffic Register No. RSA ID Foreign ID			
Identification Number:				
Nature of person: (Mark with X)	Male Female			
Full Names:				
Initials and Surname:				
Telephone Number:	0 7 1 - 2 6 3 - 3 6 3 4			
Cell phone Number:	0 1 0 - 5 0 0 - 5 3 2 0			
Email Address:	s u p p o r t @ e m b a s s y s e r v i c e s . c o . z a			
Country of Destination:				
DRIVING LICENCE CARD DETAILS				
Driving Licence Number:				
Valid Date:	-			
Code:	A B C EC Other			
First Issue Date:				
DECLARATION				
I, the applicant, declare that all the particulars furnished by me in this form are true and correct.				
Signature:				



Section 6: Limited Power of Attorney

Between the Principal:		
Name		
And		
Embassy Services (Pty) Ltd. Incorporated under the la Lane, 50 Avalon Road, Modderfontein, Edenvale, 1609		nd situated at 2202 Red Ivory
Appointment of Agent		
The Principal appoints Embassy Services (Pty) Ltd as Confirmation Letter from the RTMC and optionally an embassy to accompany the letter. The Agent is grante behalf for this purpose.	apostille from DIRCO	and attestation by a foreign
Extent of Authority		
The Agent is granted the following powers:		
 General Authority: To perform any act or duty Road Traffic Management Corporation and the Cooperation, and attestation at a foreign emba Collection Authority: To procure, request, col and to execute all necessary endorsements, a Employment of Professionals: To employ and other professionals as needed. 	Department of Interestsy. ect, and receive all coostilles, releases, ar	national Relations and ertificates and documents, and receipts.
The Agent is authorized to perform all acts as fully as power of substitution or revocation, ratifying all lawful of attorney.	•	
The Principal understands that all timelines are provid Services terms and conditions at https://embassyserv	-	
Signed at	Date	
Your Signature	Our Signature	